

**Democratic Services**

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**Your ref:**

**Our ref:** DT

**Date:** 13 June 2012

**E-mail:** [Democratic\\_Services@bathnes.gov.uk](mailto:Democratic_Services@bathnes.gov.uk)

**To: All Members of the Board of Trustees of the Recreation Ground, Bath**

Councillors David Dixon (Chair), Tim Ball and Nathan Hartley

Copy to Councillor Manda Rigby and Brian Webber

Chief Executive and other appropriate officers  
Press and Public

Dear Trustee

**Board of Trustees of the Recreation Ground, Bath: Thursday, 21st June, 2012**

You are invited to attend a meeting of the **Board of Trustees of the Recreation Ground, Bath**, to be held on **Thursday, 21st June, 2012 at 6.30pm** in the **Council Chamber - Guildhall**.

**A Pre-Meeting for the Board will be held at 5.30pm in the Cabinet Room, 2<sup>nd</sup> Floor, Guildhall.**

The agenda is set out overleaf.

Yours sincerely

David Taylor  
for Trust Board

**If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.**

*This Agenda and all accompanying reports are printed on recycled paper*

## NOTES:

1. **Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact David Taylor who is available by telephoning Bath 01225 394414 or by calling at the Riverside Offices Keynsham (during normal office hours).
2. **Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting David Taylor as above.

3. **Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting David Taylor as above.

Appendices to reports are available for inspection as follows:-

**Public Access points** - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

**For Councillors and Officers** papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

4. **Attendance Register:** Members should sign the Register which will be circulated at the meeting.
5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.
6. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Board of Trustees of the Recreation Ground, Bath - Thursday, 21st June, 2012**

**at 6.30pm in the Council Chamber - Guildhall**

**A G E N D A**

**1. EMERGENCY EVACUATION PROCEDURE**

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT ACT 1972**

To receive any declarations from Members/Officers of personal or prejudicial interests in respect of matters for consideration at this meeting. Members who have an interest to declare are asked to:

- a) State the Item Number in which they have the interest;
- b) The nature of the interest;
- c) Whether the interest is personal or personal and prejudicial.

Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

**4. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR**

**5. QUESTIONS AND STATEMENTS**

To consider any submissions received and decide what action to take, if any, on the matters raised therein. As the Questions and Answers will be circulated in written form, there is no requirement for them to be read out at the meeting. The Questions and Answers will be published with the draft Minutes.

**6. MINUTES: THURSDAY 19TH APRIL 2012 (Pages 5 - 8)**

To approve as a correct record the Minutes of the previous meeting held on Thursday 19<sup>th</sup> April 2012

**7. UPDATE ON GENERAL MANAGEMENT ISSUES (Pages 9 - 10)**

To note the report of the Adviser to the Bath Recreation Ground Trustees relating to general management issues at the Recreation Ground

**8. EVENTS AND SPORTS LETTINGS UPDATE (Pages 11 - 16)**

To note the report of the Parks and Estate Manager relating to lettings at the Recreation Ground

9. 2011/12 FINANCIAL OUTTURN AND 2012/13 BUDGET REVIEW (Pages 17 - 20)

To consider the report of the Assistant Management Accountant and the recommendations to (1) note the financial outturn for 2011/12; (2) approve an increase in provision for loan repayment from the available surplus of £26,036 as detailed in paragraph 5.2; and (3) approve changes to the 2012/13 budget as detailed in Appendix 2 and paragraph 5.3

10. DATE OF NEXT MEETING

To consider a date for the next meeting of the Board

The Administrator for this meeting is David Taylor who can be contacted on 01225 - 394414

**DRAFT MINUTES PENDING CONFIRMATION AT THE NEXT MEETING**

**BATH AND NORTH EAST SOMERSET**

**BOARD OF TRUSTEES OF THE RECREATION GROUND, BATH**

Thursday, 19th April, 2012

**Present:** Councillor David Dixon in the Chair  
Councillors Tim Ball and Nathan Hartley

Also attending: Councillor Manda Rigby

**32 EMERGENCY EVACUATION PROCEDURE**

The Administrator drew attention to the emergency evacuation procedure

**33 APOLOGIES FOR ABSENCE**

There were no apologies for absence

**34 DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT ACT 1972**

There was none

**35 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR**

There was none

**36 QUESTIONS AND STATEMENTS**

The Chair informed the meeting that notice had been given of 4 Questions from Mr Peter Downey. The Chair read out the Questions and his replies. A copy of the Questions and Answers document (which was circulated at the meeting) is attached to these Minutes as an *Appendix*.

The Chair stated that Mr Downey had also given notice to make a Statement regarding the Recreation Ground Development. At the Chair's request, Mr Downey made his Statement in which he referred to various matters. The Chair responded appropriately.

The Chair referred to a letter received from Jill McGarrigle objecting to the use of the Recreation Ground. He stated that a reply would be provided shortly.

**37 MINUTES: THURSDAY 1ST DECEMBER 2011**

The Minutes of the previous meeting were confirmed as an accurate record and signed by the Chair

## **38 UPDATE ON GENERAL MANAGEMENT ISSUES**

The Board considered a report by the Adviser to the Bath Recreation Ground Trustees which provided an update on general management issues at the Recreation Ground. He reported on some of the issues included therein.

Members commented on the popularity of the Recreation Ground regarding bookings and the initiative taken to create a management process to reduce conflicts on the use of facilities between Bath Lacrosse and Bath Rugby when home fixtures coincide.

**RESOLVED** to note the report

## **39 EVENTS AND SPORTS LETTINGS UPDATE**

The Parks and Estate Manager submitted a report which provided an update on lettings made at the Recreation Ground since the report to the Board at its last meeting. He stated that the popularity of the Recreation Ground did produce problems in creating a programme of events.

The Chair commented on the booking process and was pleased that most conflicts could be resolved.

**RESOLVED** to note the report

## **40 BUDGET POSITION FOR BATH RECREATION GROUND TRUST AND STRATEGIC REVIEW TO 31 MARCH 2012**

The Board considered the report of the Assistant Management Accountant which (1) gave details of the Recreation Ground spend to 31<sup>st</sup> March 2012 against the agreed budget for 2011/12 and details of the strategic review spend to 31<sup>st</sup> March 2012; and (2) recommended that (i) the expenditure to 31<sup>st</sup> March 2012 on the 2011/12 budget and the strategic review be noted; and (ii) the budget for 2012/13 be approved.

The Head of Business, Finance and Pensions informed the meeting that the Budget for 2011/12 (Appendix 1) did not include outturn figures and that the Budget proposal for 2012/13 (Appendix 3) did not include management costs and there would be a further call on potential surplus.

The Chair stated that there would be a need to budget for extra resources but that the figures would need to be agreed when the outturn report was available.

In the light of this information, it was therefore:

**RESOLVED** (1) to note the expenditure to 31<sup>st</sup> March 2012 on the 2011/12 budget and the strategic review; and (2) approve the budget for 2012/13 subject to final outturn figures being considered at the next meeting.

## **41 DATE OF NEXT MEETING**

The Chair stated that the date of the next meeting would need to be agreed between Trustees and Officers.

(Note: Immediately after the meeting closed, the Chair announced that the date of the next meeting would be Thursday 26<sup>th</sup> July 2012 at 6.30pm)

The meeting ended at 6.45 pm

Chair(person) .....

Date Confirmed and Signed .....

**Prepared by Democratic Services**

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| Bath & North East Somerset Council  |   |                                   |
|-------------------------------------|---|-----------------------------------|
| MEETING:                            | Bath Recreation Ground Trust Board                                |                                   |
| MEETING DATE:                       | Thursday 21 <sup>st</sup> June 2012                               | EXECUTIVE FORWARD PLAN REFERENCE: |
|                                     |   | E 2442                            |
| TITLE:                              | The Recreation Ground, Bath – Update on General Management Issues |                                   |
| WARD:                               | Abbey   |                                   |
| AN OPEN PUBLIC ITEM                 |   |                                   |
| List of attachments to this report: |   |                                   |

## **THE ISSUE**

This paper gives the Trustees an update on general management issues at the Recreation Ground.

## **RECOMMENDATION**

The Trust Board is asked to:

Note the contents of this report

## **FINANCIAL IMPLICATIONS**

Any financial implications have been noted within the content of this report.

## **THE REPORT**

Web site – recruitment of a temporary contractor has been completed.

The Trustees have commissioned works to repair the gate to the rear of the Leisure Centre. Wet weather has delayed works to reinstate the ground under the temporary east stand but the germination sheets have worked well and the ground is improving quickly.

## **RISK MANAGEMENT**

The report author and the Trust Board members have fully reviewed the risk assessment related to the issues in this report, in compliance with the Council's decision making management guidance.

## **RATIONALE**

General Management fulfils the terms of the Trust.

## **OTHER OPTIONS CONSIDERED**

All information is contained within the report

## **ADVICE SOUGHT**

Open Spaces and Finance Services, Bath and North East Somerset Council

|  |  |
|--|--|
| <b>Contact person</b>  | <i>Glen Chipp – Trust Board Adviser – 01225 394567</i> |
| <b>Background papers</b>   | <i>None</i>  |
| <b>Please contact the report author if you need to access this report in an alternative format</b> |  |

| Bath & North East Somerset Council   |                                   |                                   |
|--|-----------------------------------|-----------------------------------|
| MEETING:   | The Recreation Ground Trust       |                                   |
| MEETING DATE:  | 21 <sup>st</sup> June 2012        | EXECUTIVE FORWARD PLAN REFERENCE: |
|  |                                   | E 2443                            |
| TITLE:   | Events and Sports Lettings Update |                                   |
| WARD:  | All                               |                                   |
| AN OPEN PUBLIC ITEM  |                                   |                                   |
| List of attachments to this report:<br>Appendix 1 – Schedule of events and sports lettings at May 2012 |                                   |                                   |

## **1 THE ISSUE**

1.1 This report gives the Trustees an update on the lettings made and proposed since the last report to the Board at its March 2012 meeting.

## **2 RECOMMENDATION**

The Bath Recreation Ground Trust agrees that:

2.1 The current position with the lettings update is noted.

## **3 FINANCIAL IMPLICATIONS**

3.1 Lettings provide a source of part of the income of the Trust.

## **4 CORPORATE OBJECTIVES**

- *Promoting independence and positive lives for everyone*
- *Creating neighbourhoods where people are proud to live*
- *Improving life chances of disadvantaged teenagers and young people*

## **5 THE REPORT**

5.1 Attached as Appendix 1 is a summary of the lettings granted on the Recreation Ground since September 2011 as well as provisional bookings up to September 2012

## **6 RISK MANAGEMENT**

6.1 The report author and Lead Cabinet member have fully reviewed the risk assessment related to the issue and recommendations, in compliance with the Council's decision making risk management guidance.

## **7 EQUALITIES**

7.1 An Equalities Impact Assessment has not been completed as the report is for information.

## **8 RATIONALE**

8.1 Lettings contribute to the objects of the Trust and provide income to contribute towards its running costs.

## **9 OTHER OPTIONS CONSIDERED**

9.1 "None", as the report is for information only.

## **10 CONSULTATION**

10.1 Sport & Active Lifestyles, Tourism Leisure & Culture and Environmental Services have been consulted

10.2 Further consultation will be carried out through the public meeting of the Board of Trustees

## **11 ISSUES TO CONSIDER IN REACHING THE DECISION**

11.1 Social Inclusion; Customer Focus; Sustainability; Human Resources; Property; Young People; Human Rights; Corporate; Health & Safety; Impact on Staff; Other Legal Considerations

## **12 ADVICE SOUGHT**

12.1 The Council's Monitoring Officer (Divisional Director – Legal and Democratic Services) and Section 151 Officer (Divisional Director - Finance) have had the opportunity to input to this report and have cleared it for publication.

|  |                                       |
|--|---------------------------------------|
| <b>Contact person</b>  | Graham Evans – Parks & Estate Manager |
| <b>Sponsoring Cabinet Member</b>   | Councillor David Dixon                |
| <b>Background papers</b>   | None                                  |
| <b>Please contact the report author if you need to access this report in an alternative format</b> |                                       |

BATH RECREATION GROUND 12 MONTH EVENT PROGRAMME

September

Annual Bath Lacrosse Tournament – 3

Bath Rugby 10, 17

Bath Rugby Beer Marquee – 10, 17

Bath Rugby Produce Marquee – 10

Bath Rugby Family Festival - 10

Jaguar Hospitality Marquee – 10

Bath Lacrosse – 17

Bath Mini Rugby – 4, 11, 18, 25

October

Bath Rugby – 1, 22

Bath Rugby Beer Marquee – 1, 22

Bath Rugby Sponsors Marquee – 1

Bath Rugby Community Team (childrens coaching) - 22

Bath Mini Rugby – 2, 9, 23

Bath Lacrosse – 15, 22

November

Bath Rotary Club Annual Fireworks Display – 5

Bath Rugby 5, 20

Bath Rugby Beer Marquee – 5, 26

Bath Rugby Community Team (childrens coaching) - 5

Bath Mini Rugby – 6, 27

Bath Lacrosse – 12, 19, 26

#### December

Bath Rugby 3, 11

Bath Mini Rugby – 4, 11

Bath Rugby Community team (Tag rugby ) – 16

Bath Lacrosse – 3, 10

#### January 2012

Bath Rugby – 1, 21, 28

Bath Mini Rugby – 8, 15, 22, 29

Bath Lacrosse – 14, 21, 28

#### February 2012

Bath Rugby – 11,18

Bath Mini Rugby – 19, 26

Bath Lacrosse – 26 (2 matches)

#### March 2012

Bath Rugby – 3, 9, 31

Bath Rugby Varsity match – 24

Bath Half Marathon - 11

Bath Mini Rugby – 18

Bath Lacrosse – 3, 17

Bath Lacrosse Ladies – 4

Widcombe Junior School Sport Relief Mile - 23

#### April 2012

Bath Rugby 21

Bath Rugby v Royal Navy – 3

Bath Rugby Combination Plate & Cup -23

Bath Mini Rugby – 15, 22, (29 *Cancelled due to wet weather*)

### May 2012

Bath Rugby Community Team (coaching) -5

Bath Fringe Spiegeltent – 26 to 31

Cricket – 20, 22

### June 2012

Bath Sports Centre – 1, 4, 5, 8, 11, 12, 15, 18, 19, 25, 26

Bath Fringe Spiegeltent - 1 -12

Cricket - 20

Chew Valley Cycling Event (PROV) – 17

Bike Bath – 22 to 24

Widcombe Junior School Sports Day (PROV) - 29

### July 2012

Bath Sports Centre – 2, 3, 6, 9, 10, 13, 16, 17, 24

Widcombe Junior School Reserve Sports Day (PROV) -12

Somerset County Cricket Club – 22

Real Friends of the Rec Schools Cricket Festival (PROV) 23

Whitefield Volleyball Tournament 28, 29

### August 2012

Bath Sports Centre – 6, 7, 10, 13, 14, 17, 20, 21

Bath Rugby 7's Tournament - 3

Paralympics Festival – 25

Cricket – 12, 18

### September 2012

## Bath Lacrosse Annual Tournament - 1



| Bath & North East Somerset Council     |   |                                   |
|--|---|-----------------------------------|
| MEETING:                               | Bath Recreation Ground Trust                        |                                   |
| MEETING DATE:                          | 21 <sup>st</sup> June 2012                          | EXECUTIVE FORWARD PLAN REFERENCE: |
|  |   | E 2444                            |
| TITLE:                                 | 2011/12 Financial Outturn and 2012/13 Budget Review |                                   |
| WARD:                                  | Abbey   |                                   |
| AN OPEN PUBLIC ITEM                    |   |                                   |
| List of attachments to this report:    |   |                                   |
| Appendix 1 – 2011/12 Financial Outturn |   |                                   |
| Appendix 2 – 2012/13 Budget Review     |   |                                   |

## **1 THE ISSUE**

- 1.1 This report gives details of the Recreation Ground 2011/12 financial outturn spend against budget and the 2012/13 budget review.

## **2 RECOMMENDATION**

The Bath Recreation Ground Trust is asked to agree to:

- 2.1 Note the financial outturn for 2011/12.
- 2.2 Approve an increase in provision for loan repayment from the available surplus of £28,036 as detailed in 5.2.
- 2.3 Approve changes to the 2012/13 budget as detailed in Appendix 2 and 5.3 below.

## **3 FINANCIAL IMPLICATIONS**

- 3.1 Included in this report.

## **4 CORPORATE OBJECTIVES**

- 4.1 None.

## **5 THE REPORT**

- 5.1 The outturn for the 2011/12 Bath Recreation Ground Trust was £42,579 surplus as shown on Appendix 1, the main variance being an one-off 2011/12 cost towards land valuation at the Bath Recreation Ground.

- 5.2 As at 31<sup>st</sup> March 2012 the loan outstanding to the Council was £278,195. The trust has made a provision of £82,300 to date and it is recommended that the surplus after repayment of the income and expenditure deficit is used to increase this

provision. This will be £28,036, making the available provision for loan repayment £110,336.

5.3 The budget for 2012/13 was agreed at the Board meeting of 19<sup>th</sup> April 2012 where it was noted that further changes to budgeted expenditure would be proposed for the June 2012 meeting. This includes budget for a part time Administration Officer of £11,473, reductions in proposed recharges and increases for utilities and insurance costs. Full details of the changes are shown in appendix 2, the net affect of which is to reduce the forecast surplus by £4,557.

5.4 The accounts will be subject to audit and the Final audited accounts will be presented to an autumn Board meeting.

## **6 RISK MANAGEMENT**

6.1 The report author and Lead Board member have fully reviewed the risk assessment related to the issue and recommendations, in compliance with the Council's decision making risk management guidance.

## **7 RATIONALE**

7.1 The 2011/12 financial outturn is for information only, the 2011/12 increase in provision for loan repayment and 2012/13 budget review for approval.

## **8 OTHER OPTIONS CONSIDERED**

8.1 None.

## **9 CONSULTATION**

9.1 Section 151 Finance Officer.

9.2 Consultation was directly made with the Section 151 Finance Officer.

## **10 ISSUES TO CONSIDER IN REACHING THE DECISION**

10.1 Other Legal Considerations.

## **11 ADVICE SOUGHT**

11.1 The Council's Monitoring Officer (Divisional Director – Legal and Democratic Services) and Section 151 Officer (Divisional Director - Finance) have had the opportunity to input to this report and have cleared it for publication.

|  |                              |
|--|------------------------------|
| <b>Contact person</b>  | Stephen Brain (01225) 396377 |
| <b>Sponsoring Cabinet Member</b>   | Councillor David Dixon       |
| <b>Background papers</b>   |                              |
| <b>Please contact the report author if you need to access this report in an alternative format</b> |                              |

## APPENDIX 1

### Actuals 2011/12

|  | 2010/11<br>Actual | Budget<br>2011/12<br>£ | Year End<br>Actual<br>£ |
|--|-------------------|------------------------|-------------------------|
| <b>Income :</b>                                      |                   |                        |                         |
| Bath Rugby Club                                      | 140,454           | 140,000                | 138,002                 |
| Other leases   | 4,013             | 6,500                  | 4,905                   |
| Other Income   | 22,188            | 25,000                 | 20,933                  |
| Car Parking Income                                   | 41,448            | 20,000                 | 20,139                  |
| <b>Total Income</b>                                  | <b>208,103</b>    | <b>191,500</b>         | <b>183,979</b>          |
| <b>Expenditure :</b>                                 |                   |                        |                         |
| Grounds Maintenance                                  | 53,075            | 53,075                 | 53,075                  |
| Security of Premises                                 |                   | 1,150                  | 2,300                   |
| Management & Administration - Grounds                | 9,378             | 10,000                 | 12,837                  |
| Management & Administration - Property               | 17,384            | 16,000                 | 5,214                   |
| Management & Administration - Legal                  | 7,945             | 10,000                 | 5,578                   |
| Management & Administration - Finance                | 2,606             | 2,500                  | 691                     |
| Audit Fees and Valuation Advice                      |                   | 950                    | 11,075                  |
| Strategic Review                                     |                   |                        | 5,247                   |
| Servicing Trust meetings                             | 3,214             | 3,300                  | 3,813                   |
| Web Hosting  |                   | 3,000                  | 3,249                   |
| Business Rates                                       | 15,856            | 16,000                 | 17,373                  |
| Repairs & Maintenance                                | 3,337             | 6,000                  | 2,950                   |
| Pitch Renovation                                     | 6,531             | 5,000                  | 6,591                   |
| Cricket outfield renovation                          | 8,250             |                        |                         |
| Electricity  | 353               | 400                    | 180                     |
| Public Liability Insurance                           | 5,989             | 6,000                  | 9,320                   |
| Water/sewerage Charges                               | 1,578             | 1,600                  | 1,907                   |
| <b>Total Expenditure</b>                             | <b>135,496</b>    | <b>134,975</b>         | <b>141,400</b>          |
| <b>Net Surplus/(deficit)</b>                         | <b>72,607</b>     | <b>56,525</b>          | <b>42,579</b>           |
| <b>Application of surplus</b>                        |                   |                        |                         |
| Provision for loan repayment                         |                   | -                      | 28,036                  |
| Balance bought forward of income/expenditure deficit |                   |                        | 14,543                  |
| Income/expenditure deficit repayment                 |                   | -                      | 14,543                  |
| <b>Balance carried forward</b>                       |                   |                        | <b>-</b>                |

## APPENDIX 2

### BATH RECREATION GROUND TRUST

#### Budget 2012/13

|  | <b>Budget<br/>2011/12<br/>£</b> | <b>Base<br/>Budget<br/>2012/13<br/>£</b> | <b>Revised<br/>Budget<br/>2012/13<br/>£</b> | <b>Budget<br/>Changes<br/>2012/13</b> |
|--|---------------------------------|--|---|---------------------------------------|
| <b>Income :</b>                        |                                 |  |   |                                       |
| Bath Rugby Club                        | 140,000                         | 140,000                                  | 142,002                                     | 2,002                                 |
| Other leases                           | 6,500                           | 6,500                                    | 6,500                                       | 0                                     |
| Other Income                           | 25,000                          | 25,000                                   | 25,000                                      | 0                                     |
| Car Parking Income                     | 20,000                          | 20,000                                   | 20,000                                      | 0                                     |
| <b>Total Income</b>                    | <b>191,500</b>                  | <b>191,500</b>                           | <b>193,502</b>                              | <b>2,002</b>                          |
| <b>Expenditure :</b>                   |                                 |  |   |                                       |
| Grounds Maintenance                    | 53,075                          | 53,075                                   | 53,076                                      | 1                                     |
| Security of Premises                   | 1,150                           | 1,150                                    | 1,150                                       | 0                                     |
| Administrator                          |                                 |  | 11,473                                      | 11,473                                |
| Management & Administration - Grounds  | 10,000                          | 10,000                                   | 13,000                                      | 3,000                                 |
| Management & Administration - Property | 16,000                          | 16,000                                   | 5,500                                       | -10,500                               |
| Management & Administration - Legal    | 10,000                          | 10,000                                   | 5,000                                       | -5,000                                |
| Management & Administration - Finance  | 2,500                           | 2,500                                    | 2,500                                       | 0                                     |
| Strategic Review                       |                                 |  | 1,485                                       | 1,485                                 |
| Audit Fees and Valuation Advice        | 950                             | 950                                      | 950   | 0                                     |
| Servicing Trust meetings               | 3,300                           | 3,300                                    | 3,800                                       | 500                                   |
| Web Hosting                            | 3,000                           | 200                                      | 199   | -1                                    |
| Business Rates                         | 16,000                          | 16,000                                   | 18,346                                      | 2,346                                 |
| Site Improvements                      | 6,000                           | 6,000                                    | 4,000                                       | -2,000                                |
| Repairs & Maintenance                  | 5,000                           | 5,000                                    | 6,789                                       | 1,789                                 |
| Electricity                            | 400                             | 400                                      | 400   | 0                                     |
| Public Liability Insurance             | 6,000                           | 6,000                                    | 9,102                                       | 3,102                                 |
| Water/sewerage Charges                 | 1,600                           | 1,600                                    | 1,964                                       | 364                                   |
| <b>Total Expenditure</b>               | <b>134,975</b>                  | <b>132,175</b>                           | <b>138,734</b>                              | <b>6,559</b>                          |
| <b>Net Surplus/(deficit)</b>           | <b>56,525</b>                   | <b>59,325</b>                            | <b>54,768</b>                               | <b>- 4,557</b>                        |